



FESTIVAL ZONE LEADER | JOB DESCRIPTION

JOB TITLE:	Festival Zone Leader, b-side 2024
CONTRACT:	PAYE or Service Contract option for those that are freelance
FEE:	£12 per hour
LOCATION:	Portland, Dorset
REPORTING TO:	Festival Steward Team Leader
START DATE:	04/05 September 2024
END DATE:	08 September 2024
APPLICATION DEADLINE:	11 August 2024, 6pm
INTERVIEW DATE:	W/C 19 August 2024

ABOUT THIS ROLE

Love culture? Love meeting new people? Love the outdoors?

Then b-side is looking for you! We have a wonderful Festival planned for this year, with lots of different events and art installations popping up all over the beautiful Isle of Portland.

We are looking for enthusiastic, friendly, and reliable people to become our team of Festival Zone Leaders at the b-side festival 05 - 08 September on the Isle of Portland, Dorset.

The Festival Zone Leader team will work together to support the larger team of Festival Volunteer Stewards, stationed across the Isle of Portland, and be a point of contact as and when the volunteers and need it.

This year we also have a team of Festival Feedback Collectors who are conducting face to face surveys with our visitors at set posts, some of the higher footfall sites of the festival. Festival Zone Leaders will help direct our visitors to this team and support the Feedback Collectors.

As well as looking after the wellbeing of the volunteers, you will be interacting with visitors at the festival. Communication with visitors is an essential component in assisting audience members to take part fully, and help artists achieve their ideas. Each site has an exhibit or event which you will need to be familiar with as well as event safety.

We found the Zone Leader Team to be extremely helpful in quickly identifying and resolving problems across the sites. This efficiency contributes greatly to the smooth running of the festival and ensures that our volunteer stewards are comfortable and safe as well as the visitors.

Festival Zone Leaders will be supported by the Festival Steward Team Leader.



KEY TASKS

- Welcome and brief Stewards at the start of their shift and when handing over.
- Help set up and pack down the festival daily.
- Help manage a festival zone by rotating around sites ensuring Stewards have everything they require to fulfil their shift.
- Help look after the Stewards' and festival visitors' welfare and wellbeing.
- Check materials, including counting sheets, in Steward crates are completed daily.
- Keep equipment and materials tidy and accounted for.
- Top up festival programmes and feedback cards.
- Communicate with other Zone Leaders and the Festival Team Leader to resolve problems as they arise.
- Support Festival Feedback Collectors by inviting festival visitors to take part in surveys.
- Cover stewarding posts when required.
- Apply First Aid and welfare support when required.
- Assist with minor accident, minor injury, and lost child procedure.

DESIRABLE SKILLS, EXPERIENCE, and BEHAVIOURS

- Due to the nature of the festival, Supervisors will be required to drive and have use of their own vehicle to travel across multiple sites during the day. (Fuel expenses allocated)
- First aid training or certification desirable.
- Experience with working in events.
- Experience in team leading.
- Calm, approachable, and friendly.
- Able to think quick and adapt to changing situations.
- Comfortable working as part of a team.
- Reliable and punctual.
- Able to follow instructions.
- Enthusiastic and confident.

FEE AND TERMS

£12.00 per hour

You will be expected to be available for all 4 dates of the festival **05 – 08 September 2024**. Shifts are usually 09:00 – 19:00 or 13:00 – 21:00 to cover our evening events.

Applicants must be available for a **3-hour briefing session on 04 September on Portland**. This will include a tour of the exhibits and sites with the volunteer stewards and an opportunity to meet the artists. Following the tour, there will be a briefing with the Festival Zone Leader team to discuss timetables, duties and roles over the festival.



To apply please send the following information to zara@b-side.org.uk

- An up-to-date CV
- A letter of application, no more than 1 side, setting out why you wish to apply for the position and the skills and experience you can offer.

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ACCESS

If you have access requirements, and would prefer to apply in a different format, or would like us to make reasonable adjustments to the interview process, please contact zara@b-side.org.uk or text Zara 07875568638 to request a call back.

CONTACT

Please get in touch with Zara zara@b-side.org.uk if you have any questions about the role.

OVERVIEW OF B-SIDE FESTIVAL 2024

b-side is an internationally recognised and locally loved arts organisation that both embodies and enriches its place of origin - the Isle of Portland in Dorset.

This island is the beating heart that inspires b-side's work, but our projects and opportunities extend all over Dorset and beyond.

We work with and commission artists who are as excited by the bigger picture as the smallest detail. Our current "Who do we think we are?" programme regards Portland as a microcosm to explore relationships to and with land. We invite artists, residents, and researchers to create unique and inventive projects inspired by the themes of 'people' and 'place'. We host big discussions on topics that affect us both locally and globally and create art that exists in unusual and unexpected places.

Underpinning our approach is the recognition of the need for sustainable tourism. We want everyone to be able to experience everything we love about Portland in a way that respects and benefits the island and those who live and work there.

"Geotourism is defined as tourism that sustains or enhances the distinctive geographical character of a place—its environment, heritage, aesthetics, culture, and the well-being of its residents."
National Geographic

We produce the b-side festival bringing unique art to local audiences and visitors alike, sharing incredible stories about and with the Isle of Portland, as well as the rest of the world.

b-side is run by a collaborative team of artists, producers and curators with experience in visual arts, live art, performance, social practice, heritage, environment and arts education. In 2012, we were awarded funding from [Arts Council England](#) to become a National Portfolio Organisation.

b-side is not just a festival, we commission a whole range of art, research, events and activities throughout the year.



b-side is currently running **Common Lands**, the over-arching theme for our programme of work over the coming years.

In 2024 Common Lands focuses on people with *Who Do We Think We Are?* a project exploring and celebrating identity, migration and ancestry.

2024 is b-side's 10th Festival! We've invited artists from across the UK and the island to inspire and share with us artworks that celebrate the theme, *Who Do We Think We Are?* – an exploration of migration stories and identity.

This year's festival is a joyous celebration of innovation showing how local and international communities connect through creativity.

Thank You. We look forward to hearing from you.