



## **b-side Non-Executive Director Recruitment Pack**

Please let us know if you need any of the information in this pack in another format. Additionally, please contact [sally@b-side.org.uk](mailto:sally@b-side.org.uk) if there is anything we can do to make the application process more accessible.



Image: UnCommon Land, by Wildworks theatre company, b-side Festival 2023, Portland

### **Summary**

b-side is inviting applications for Non-Executive Directors to join our friendly and dynamic board, in a stunning part of the UK, the Isle of Portland in Dorset. We are looking for inclusive and thoughtful individuals who understand our mission and will support us to continue to build a social, environmental, and financially resilient arts organisation.

We believe our work will be stronger with greater board diversity and actively welcome applications from those who bring balance to our [current Board of Directors](#). We welcome applications from inside and outside of the cultural sector, you do not have to have worked for an organisation like b-side before or have previously volunteered as a Non-Executive Director. We can provide a budget for travel to board meetings and for any access requirements. For example, support workers, BSL interpreters, and the production of governance papers in a variety of formats.

If you are committed to good governance, passionate about the Isle of Portland and its future, and believe in the potential of contemporary art to champion diverse communities then we would love to hear from you.

**b-side is an arts organisation and annual festival that is madly passionate about Portland. Every year, we commission new art by independent artists and collectives based on the island and around the world.**

b-side became an Arts Council England National Portfolio (NPO) organisation in 2012 and is a 2023 – 2026 NPO. In 2024, to expand our programming and diversify our income, we are undertaking an exciting sustainable tourism initiative; the management of an artist and environmentally focused 6 bed accommodation, a 'bnb-side'. For this recruitment of new Non-Executive Directors we are therefore particularly interested to hear from people who have experience in sustainable and/or cultural tourism; and experience working with dynamic, inclusive, and accessible businesses. To ensure we are responsive to the needs of freelance artists we are also very keen to hear from people who are freelance and self-employed.

### **About the b-side board**

b-side is a Community Interest Company company. All of the income we generate is spent on activities that have a creative and social purpose and that benefit our communities: freelance artists, and residents of Weymouth and the Isle of Portland.

Our board consists of min. 6 voluntary Non-Executive Directors and paid Executive Directors. Non-Executive Directors of b-side are accountable to the Chair of our Board and have overall accountability and legal and financial responsibility for the organisation. Our Non-Executive Directors ensure b-side commits to its Articles of Association and business plan. Our Executive Directors and team undertake creative development and operational delivery.

The Board meets for two hours at least quarterly, in person on the Isle of Portland. Papers are issued five business days in advance of meetings. Where possible, Non-Executive Directors are encouraged to join or chair sub-committees, such as our Finance Committee, to undertake specific areas of work and consultation.

### **Non-Executive Director Roles and Responsibilities**

If you would like to talk through any aspects of the role, please contact our Executive Director, Rocca Holly-Nambi for an introductory call: [rocca@b-side.org.uk](mailto:rocca@b-side.org.uk)

#### **Accountability:**

- The role is a non-executive, voluntary, position.
- You will be accountable to the Chair of the Board

**Tenure:**

- Three years with the ability to be reappointed for a further two years, with Agreement by the Board.

**Core role:**

- Ensure that b-side complies with all legal requirements as a CIC and upholds the highest levels of governance and professional standards
- Assist b-side to diversify its networks and income streams.
- Act as a vibrant and visible ambassador for b-side, championing our vision, mission, and values.

**Responsibilities:**

- Review, monitor, and approve strategy, impact milestones, and financial plans.
- Act as an effective ambassador and voice/spokesperson for b-side, championing its objectives and developing connections with stakeholders.
- Model an inclusive culture where equality and diversity is valued and embedded within b-side.
- Attend four quarterly board meetings a year, in person.
- Where possible, and within time and expertise, join and lead on sub committees for specific areas of organizational focus and change.
- Attend and contribute to an Annual General Meeting (AGM).
- Support and contribute to income generation where appropriate and agreed with the Chair of the Board.
- Regularly attend b-side events and encourage fellow non-executive directors to do likewise.

**How to apply**

To apply, please send the following to **rocca@b-side.org.uk**

- An up-to-date Curriculum Vitae (CV)
- A covering letter (up to 500 words) or video / audio (up to 5 minutes in length) outlining your interest in the position, what skills and experience you could bring to b-side, and what you would like to get out of this engagement
- An outline of any access requirements you have that would help us make the position more accessible for you

## Application timeline

Deadline for applications:	31 <sup>st</sup> January 2024
Shortlisted applicants notified by:	16 <sup>th</sup> February 2024
Interviews:	Week of 26 <sup>th</sup> February 2024
First Board meeting:	Tuesday 26th March 2024, 4-6pm

## About the interview process

- We will shortlist applicants based on their suitability to roles and responsibilities.
- Shortlisted applicants will be invited to an in person interview with members of the b-side board and team.
- Interviews will be 30 - 45 minutes. You are welcome to bring a support worker to the interview.
- Before the interview begins, you will be met with a member of the b-side team. This will be a one-to-one check-in to welcome you, outline briefly what's going to happen next and check that you're comfortable.
- Further information will be made available to you if you are shortlisted for interview.

## Further information

**b-side's mission** is to enable artists and communities to create, in conversation with each other, site-specific and site-responsive artwork that promotes our environment, our health and wellbeing. Over the next three years (April 2023-March 2026) we are working to achieve three outcomes that reflect this mission. We want to be able to say and show that:

1. b-side's ambitious programme of creative collaboration, between the community on Portland and local, national and international artists, is strengthening local recognition of the importance of culture and creativity in their own right, and their role in the health and wellbeing of individuals and communities.
2. b-side is enabling more people living and/or working on Portland to participate in arts and heritage activities, to work with each other, to acquire new interests and skills and to contribute to the decisions that promote and protect the island's culture, environment and heritage.
3. b-side is a socially, environmentally and financially sustainable organisation serving the Isle of Portland and benefiting a wider population of artists and audiences. By highlighting Portland as a microcosm of global issues, b-side is attracting supporters, collaborators and commentators from well beyond its physical borders.

We encourage you to look at our website and social media pages for further information and videos / images from our 2023 festival.

[Click here](#) to go to b-side's Website

[Click here](#) to go to b-side's Facebook page

[Click here](#) to go to b-side's Twitter

[Click here](#) to go to b-side's Instagram profile

[Click here](#) for the b-side YouTube channel

[Click here](#) for the b-side Flickr account